



Training for Multiagency Staff and Volunteers Invitation to sign up for London Borough of Barnet's Training System

Hello to all Barnet Adults Multiagency Partners in the Statutory, Private, Independent, and Voluntary Sector.

Please note: This information is repeated in this email, and attached, for your reading and response preferences.

The Communities, Adults & Health Service's new training system: **The Place of Development** known as '**The POD**', can provide your staff and volunteers the opportunity to self-register for access to eLearning, online and face2face training.

There will be only one sign-up for each organisation, this will be via the attached sign-up form. where we receive multiple sign-ups we will refer them back to the original requester, please email your completed form by 28/9/22 to: AandH.Training@Barnet.gov.uk

Once we have received your completed form and confirmed setup you will be sent '*POD Self-Registration*' guidance which you can circulate to individuals in your organisation to help them self-register.

Once each self-registration is authorised, individuals can begin eLearning modules and view their individual training records.

Initially, the following four eLearning modules will be available:

- Safeguarding Adults - Level 1
- Safeguarding Adults - Level 2
- The Mental Capacity Act
- The Mental Capacity Act 2005 and Deprivation of Liberty Safeguards (DoLS)

Each nominated 'Team Manager' will have access to view the training records of all individuals registered in their organisation. The 'Team Manager' is defined as the person who will have access to view the training records of all individuals registered on the POD within their organisation, this could be any role e.g.: Training Lead.

Future eLearning, online and face-to-face, and eLearning training opportunities will be offered as they become available by signing up individuals will be agreeing to receive training updates via email.

Important Please Note:

- Charges may apply for some online and face-to-face training - please see A&H Charging Policy attached.
- Access to the *Blue LMS Me Learning Training System* is no longer available and is replaced by the POD
- Please send any queries to AandH.Training@Barnet.gov.uk

Multiagency Sign-up Form - The Place of Development (POD) - Training System

Please complete the form below OR the attachment. If you need guidance on completing this form, please email: AandH.Training@Barnet.gov.uk

The 'Team Manager' is defined as the person who will have access to view the training records of all individuals registered on the POD within their organisation, this could be any role e.g.: Training Lead.

Please complete all yellow boxes below:

Organisation and Team Manager Details	
Organisation Name (Parent Organisation not individual Services / Teams)	
Type of Organisation / Services	
Team Manager Name (To view all individuals registered in their organisation)	
Team Manager Role	
Team Manager Phone number/s	
Team Manager Email Please do not use a generic email address	
Number of people in the organisation that may require access to the POD (Approximate)	

Please supply alternative contact/s for communication within your organisation.

Alternative Contact/s	
Name/s	
Role/s	
Phone number/s	
Email address/es Please do not use a generic email address	

Please return all forms or details in an email to AandH.Training@Barnet.gov.uk

Personal Information Disclaimer - the information supplied will not be shared outside of Barnet's Communities and Adults and Health Service and all organisations signing up and individuals who have self-registered consent to receive via email: training updates and POD system communications.

For any queries please email: AandH.Training@Barnet.gov.uk

Regards

**Workforce Development / Quality in Practice
Communities, Adults and Health Directorate**

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